

Notes of the meeting of the Drayton and Wootton St PPG

Date: 22nd November 2018 14.00

Notes for the meeting were taken by AP and MR.

Present: Mary Ramsay (Chair) Sandra Jordan, Practice Manager. AP, MV, Fr A, SA, LI, SH and AR

Apologies: GK. Dr Drake and Dr Swindells

STEER The group received a very comprehensive presentation from Hampshire Fire & Rescue on their **Safety Through Education, Exercise and Resilience** courses. The Practice will review this CCG promoted and funded service and determine how best to identify and inform the Patients that would benefit from attending this course.

MR introduced two potential new members (Ann & Sylvia) and asked the attending members to introduce themselves and give a brief overview of why they are a member.

Previous meeting notes .. Agreed,

The two action points from the previous meeting had both been completed by MR (PPG report had been issued and the STEER presentation arranged). The group agreed that the report would become annual and be prepared for issue every October.

Practice Report ...

- Survey results are all in (Survey Monkey and Paper) and the total was 98. At next meeting, group will decide if there is a need to look at any of the results in more depth.
- e-consulting will commence on 3/12/2018 at the Practice and can be accessed via the Practice website. It is not for Emergencies or consulting about Children. The response time can be up to 48 hours so not to be used for Emergencies (and can automatically identify flag up to the user if their request is deemed to be of an emergency nature). The system is not to be used for patients under 18 years of age. This is a CCG promoted service that is available to all Portsmouth Practices.
- Dr Tan leaves today
- Dr Perminder Sethi starts next week
- Advertisements are currently in place for a GP, Pharmacy Technician and Advanced Nurse Practitioner

- The Practice will be employing a number of Locums over the next six months during the recruitment period hopes to maintain continuity
- Flu Clinics. All now complete, numbers slightly down on last year and some problems encountered but the Practice does still have a stock of both vaccines. Home visits to vaccinate housebound patients is underway. The group asked if the 2019 Flu Jab days could be exclusively for Flu as the parallel running of a surgery caused issue. The group asked if the arrangements for the 2019 Flu Jab days could be discussed at a future meeting in order to consider the feedback and problems from this years Flu jab days.
- The Newsletter had been sent out and would become a six monthly publication in future (Autumn/Winter & Spring/Summer editions)
- Waiting Room monitors (Sandra to check and feedback)
- Wootton Street Development funding had been approved but subsequently put on hold
- Drayton Surgery Development Funding had been approved (Development will provide Consulting rooms, waiting area and WC's within the Sanderson Suite

Meeting closed 16.05

Next Meeting 18.30 on 24th January 2019